**AIR FORCE SCHOOL, BAMRAULI (**2021-22**)**

**Monthly Split-up Syllabus**

**Class: XIC Subject: Accountancy**

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| **SLNO** | **Month** |  | **Topic/Sub topic** |
| 1 | SEP2021 | 1,2,3 | Introduction to Accounting:(a)Meaning, Objectives,Role of Accounting(b)Basic terms: assets, liabilities etc.Theory Base of Accounting(a) GAAP(b)Basic Accounting concepts, systems, conventionsRecording of Transactions-I(a)Source Document(b)Accounting Equation(c)Journal, Ledger |
| 2 | OCT2021 | 4,5 | Recording of Transactions-II1. Cash book, Purchase book, Sales book, Journal proper

Bank Reconciliation Statement(a) Need, Preparation of statement |
| 3 | NOV2021 | 6,7 | Trial Balance and Rectification of Errors(a) Meaning, Objectives(b) Types of ErrorsDepreciation, Provisions and Reserves1. Meaning, Methods&Types
 |
| 4 | DEC2021 | 8,9 |  Bill of exchange1. Meaning, Dishonour of bill

Financial Statement-I |
| 5 | JAN2022 | 10,11 | Financial Statement-II1. Trading A/c, Profit Loss A/c, Balance Sheet

11. Accounts from Incomplete records(a) Statement of affairs(b) Statement of Profit& Loss A/c  |
| **6** | **FEB**2022 | 12 & revision | 12. Application Of Computers(a) Meaning , Component |
| **7** | **MAR**2022 |  | **Annual examination** |