**AIR FORCE SCHOOL, BAMRAULI (**2021-22**)**

**Monthly Split-up Syllabus**

**Class: XIC Subject: Accountancy**

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| **SLNO** | **Month** |  | **Topic/Sub topic** |
| 1 | SEP  2021 | 1,2,3 | Introduction to Accounting:  (a)Meaning, Objectives,  Role of Accounting  (b)Basic terms: assets, liabilities etc.  Theory Base of Accounting  (a) GAAP  (b)Basic Accounting concepts, systems, conventions  Recording of Transactions-I  (a)Source Document  (b)Accounting Equation  (c)Journal, Ledger |
| 2 | OCT  2021 | 4,5 | Recording of Transactions-II   1. Cash book, Purchase book, Sales book, Journal proper   Bank Reconciliation Statement  (a) Need, Preparation of statement |
| 3 | NOV  2021 | 6,7 | Trial Balance and Rectification of Errors  (a) Meaning, Objectives  (b) Types of Errors  Depreciation, Provisions and Reserves   1. Meaning, Methods&Types |
| 4 | DEC  2021 | 8,9 | Bill of exchange   1. Meaning, Dishonour of bill   Financial Statement-I |
| 5 | JAN  2022 | 10,11 | Financial Statement-II   1. Trading A/c, Profit Loss A/c, Balance Sheet   11. Accounts from Incomplete records  (a) Statement of affairs  (b) Statement of Profit& Loss A/c |
| **6** | **FEB**  2022 | 12 & revision | 12. Application Of Computers  (a) Meaning , Component |
| **7** | **MAR**  2022 |  | **Annual examination** |