**AIR FORCE SCHOOL, BAMRAULI**

**Annual Split –up of Syllabus**

**Academic Session 2019-2020**

**Class:- VI SUB-Computer**

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| **Sl No** | **Month** | **Chapter/Unit Lession** | **Topic/Sub topic** |
| 1 | Apr | 1 | Computer and its historical devolopment, Control Pannel, various vies of Control Pannel |
| 2 | May | 2 | Manage Keyboard, Task bar , System Date and Time, Gadgets |
| 3 | Jun | 3 | Advanced feature of Ms-Word |
| 4 | Jul | 3,4 | Table, Mail merge, giving life to your Presentation |
| 5 | Aug | 4 | Pre defined and user defined Presentation and various feature |
| 6 | Sep |  | Revision and Half Yearly Exam |
| 7 | Oct | 5 | Organization chart in Ms-Powerpoint |
| 8 | Nov | 5,6 | Smart Art Style to an Organization chart. More about Spread sheet |
| 9 | Dec | 6 | Formatting numbers, Date and Time, Auto Fill feture, Merge cell, Wrap text, orientation, printing, Auto format and predefined |
| 10 | Jan | 7 | Introduction to Qbasic |
| 11 | Feb | 7 | Program in Qbasic, Revision |
| 12 | Mar |  | Annual Examination |